Clinical Child Psychologist

BRIEF JOB SUMMARY:

The Clinical Child Psychologist exercises initiative and autonomy to accomplish the goals and objectives of Keystone Behavioral Pediatrics’ psychological and mental health services. The Clinical Child Psychologist serves as consultant and resource to the Executive Director in areas of expertise. Position is responsible for the management and administration of the psychological and counseling services of the Clinic and performs a variety of psychological functions and program development. Direct services include: assessment, diagnosis, testing, treatment plans, interventions, referrals, individual, and group therapy. Psychologist also supervises and provides consultation to students, interns, and postdoctoral residents. Provides leadership and expertise in clinical development and outreach. Psychologist will work collaboratively with other psychologists to develop and expand the training program and presence of Keystone in the mental health community.

PRINCIPAL RESPONSIBILITIES AND DUTIES:

1. Provide ongoing supervision to clinical staff providing mental health or testing services for developing protocols, programs, and reports.
2. Provide regular inservicings/trainings to staff on evidence-based treatments.
3. Conduct psychological testing/assessment services including full psychiatric and developmental history, with formulation of DSM-IV diagnosis.
4. Perform psychological intakes evaluations and formulate assessment, diagnosis, and treatment plans in handling complex, unusual, and difficult cases.
5. Develop templates for evaluations, assessments, data sheets, and supervisee performance reviews as needed.
6. Provide verbal feedback to families and provide clinical referrals as needed.
7. Oversee training with parents, caregivers, and affiliated professionals.
8. Responsible for the design and implementation of comprehensive assessment and treatment programs for children and their families; coordinate case management activities; train parents to implement treatment programs.
9. School Consultation - Conduct comprehensive assessment of school related behavior problems; provide consultative services to teachers and other school personnel; design behavioral programs to be implemented in school setting; train teaching staff as
10. Professionalism - Conduct self in a responsible and ethical manner; come to work in a timely manner and maintain appropriate therapist-patient relationship.
11. Research - Keep up to date with research related to cases and use the findings in an appropriate manner to augment treatment planning.
12. Documentation - Submit reports and progress notes in a timely manner and within the guidelines specified by Keystone Policies and Procedures
13. Attend/participate/lead staff meetings, case conferences, team meetings, and any others related to direct clinic care
14. Maintain familiarity with Florida state laws, and the laws and ethical guidelines defined by the credentialing boards with respect to patient confidentiality, conflicting interests, reporting of abuse, and patient termination.
15. Participate in the training of behavior therapists, psychology interns, post doctoral fellows, trainees from other disciplines in principles of psychology with emphasis on psycho-diagnostic and treatment strategy selection for both typically developing and special needs populations.
16. Oversee and maintain compliance with clinic policies, procedures, and regulatory requirements, and; collaboratively interact with other clinic personnel.
17. Develop, coordinate, and implement quality enhancement and review procedures
18. Complete a minimum of 25 billable hours per week.
19. Provide crisis intervention and management when warranted.
20. Act as liaison in relationships with other departments (e.g. Academy, Early Intervention, Severe Behavior Treatment).
21. Establish, build, and work collaboratively with the professional community and other health care providers/organizations.
22. Represent Keystone at local, state, and professional meetings.

**PHYSICAL REQUIREMENTS:**

1. Must be able to assume a variety of postures (kneeling, squatting, crouching, sitting, standing, etc.) in the course of working with children with developmental disabilities and behavior problems.
2. Must be able to lift and carry clients in braces and other adaptive equipment.
3. Must be able to restrain/hold/transport patients in the course of behavioral management.
4. Must be able to work in a highly stressful environment while maintaining a calm demeanor throughout daily interactions with patients, staff, parents, and visitors.
5. Must be able to receive detailed information through oral communication
6. Must have visual acuity to determine the accuracy, neatness and thoroughness of the work assigned.
7. Must be able to sit at a computer terminal for extended periods of time.
8. Must be able to travel to and from different locations and sites in the greater Jacksonville and South Georgia areas.
9. Must have manual dexterity sufficient to perform various keyboard functions.
10. Must be physically present at the assigned job site.
REPORTING RELATIONSHIP:

- SUPERVISED BY: Director of Administration
- PERSONNEL SUPERVISED: Clinical Specialist I, Clinical Specialist II, Behavior Therapist, Senior Behavior Therapist, Postdoctoral Residents, interns, and practicum students.

QUALIFICATIONS:

- Individual must demonstrate competency across all age groups due to the diversity of the children and families served by KBP.
- Clinical care focus is on the neonate, pediatric, and adolescent populations, as well as some adults with disabilities.

EDUCATION/EXPERIENCE:

- This position requires a Ph.D or Psy.D in Clinical or School Psychology from an APA Accredited program.
- All staff assigned to this classification must obtain Florida licensure within 3 months of employment and such licensure must be maintained throughout employment in this classification.

RELATED TRAINING:

- Assessment and training background with autism and other developmental disabilities, as well as mental health disorders in children, and philosophical appreciation for behavioral intervention in a clinical setting.
- Maintain up-to-date training/certification status in CPR, Professional Crisis Management, and other company-provided in-service topics.

KNOWLEDGE/SKILLS/ABILITIES:

- Must be able to accept constructive feedback.
- Must be able to organize and manage time and manage multiple tasks.
- Must possess excellent verbal and written communication skills.
- Ability to develop and maintain effective communications and working relationships with other employees, clients, and their families as well as the general public, across all age groups, including but not limited to neonate, pediatric, adolescent, and adult populations.
- Ability to demonstrate professional behavior by adhering to organizational policies and procedures, and assuming authority appropriately.
- Must maintain adequate personal grooming consistent with professional appearance.
- Must pursue education or training necessary to perform at the level of competence required to incorporate the hardware, software, technologies, and
ideas relevant to specific job responsibilities.

- Knowledge of normal/abnormal growth and development throughout the age continuum.
- Ability to provide, assess, interpret, and communicate age-specific data (in response to treatment protocols).

I have read and understand the contents of this Job Description:
Employee Signature: ________________________________
Date Signed: ________________________________